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TO AMEMBASSY GEORGETOWN PRIORITY
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STAFFDEL BERDES/SPALATIN/SMEETON/MCCARTHY
E.O. 12065 N/A
TAGS: OREP
SUBJECT: STAFFDEL BERDES/SPALATIN/SMEETON/MCCARTHY
1. MESSRS. GEORGE BERDES, IVO SPALATIN, TOM SMEETON AND MS. MARY JANE MCCARTHY, STAFF MEMBERS OF THE HOUSE COMMITTEE ON FOREIGN AFFAIRS, PLAN TO ARRIVE GEORGETOWN MARCH 17 AT 2330 ON PA-227 AND DEPART GEORGETOWN MARCH 24 AT 1300 ON PA-228.
2. PLEASE RESERVE FOUR SINGLE HOTEL ROOMS AND CONFIRM.
3. STAFFDEL IS AUTHORIZED USE OF CHARTER AIRCRAFT TO FLY FROM GEORGETOWN TO JONESTOWN AND RETURN ON MARCH 19. REQUEST EMBASSY ADVISE COST OF CHARTER AIRCRAFT.
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4. AUTHORIZATION: USE OF STATE ACCOUNT 19X6875.3, ALLOT. 9900 OR 19FT510 ACCOUNT WHERE AVAILABLE EQUIVALENT TO US DOLS 75 PER DAY OR MAXIMUM RATE OF USG PER DIEM ALLOWANCE, WHICHEVER IS GREATER, PLUS ACTUAL TRANSPORTATION COSTS AUTHORIZED STAFFDEL BY THE HOUSE COMMITTEE ON FOREIGN AFFAIRS.
5. REQUEST REPORT OF EXPENSES FOR THIS STAFFDEL BE FORWARDED BY CABLE AS SOON AS AVAILABLE (A/BF/OF, INFO H) WITH ALL THE NECESSARY INFORMATION CONCERNING THE USE OF LOCAL CURRENCIES, ITEMIZED AS CHARGES TO EITHER 19FT510 OR 19X6875.3, ALLOT. 9900 INDICATING PER DIEM ISSUED, REFUNDS, TRANSPORTATION AND OTHER OFFICIAL EXPENSES, IF ANY, AND DETAILED BY COMMITTEE AND BY EACH MEMBER OR EMPLOYEE AS APPROPRIATE. VANCE
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DEPARTMENT OF STATE A/CDC/MR
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